

Scheduling Guideline for Imaging Services

SERVICE	REQUIREMENTS	AUTHORIZATIONS	SCHEDULE	STAT / URGENT
CT				
With Contrast	Needs lab workup (BUN & Creatinine within 30 days)	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4225
No Contrast	No prep	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4225
MRI				
With Contrast	Needs lab workup (BUN & Creatinine within 30 days)	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4424
No Contrast	No prep	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4424
Abdomen	NPO - Nothing to eat or drink 6 hours prior	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4424
Claustrophobic	Need medication prescription from ordering MD. A driver is required post procedure	N/A	N/A	N/A
US				
Abdomen	NPO - Nothing to eat or drink after midnight the night before	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4222
Kidney	Fill bladder before exam. Do not void until instructed by ultrasound technician	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4222
Neck/Thyroid/ Scrotum	No prep	Check with insurance to see if authorization is needed for the procedure.	Call Contact Center 535-7000 and press 3	Call department 485-4222
XRAY				
Walk-in Patient may go directly to Imaging		Hours:	Monday-Friday 7:00 am- 5:30 pm Saturday 7:00 am- 2:30 pm	