

Let's be a HERO expert!

Welcome to Employees' HERO

Your one-stop location to manage your personal information.



My Paychecks
View my paychecks.



My Profile
View and update my profile.



My Benefits
View my current benefits.



My Beneficiaries
View my beneficiaries for my life insurance plan.



Career Opportunities
See a list of the most current HPH job openings.



My PTO / ESL Balances
View my PTO and ESL balances.



My W4 Tax Exemptions Form
View Federal and State W4 Tax Form.



My W2 Annual Wage Summary
View my W2.



My Reviews
Acknowledge my annual performance evaluations or view past performance evaluations.



Manage My Goals
Update my individual goals and align them with our company goals.



My Compensation
View my current rate of pay.



Forms and Reports
Human Resources forms that may need to be completed.

ATTENTION: The following items require immediate updates.

Forms and Reports | My Profile | Career Opportunities

Forms and Reports

Review and Update:

- Benefits (Enrollment, Forms, Documents Request)
- Payroll (HW4, W4, Paystubs, Direct Deposit)

My Profile

Review and update:

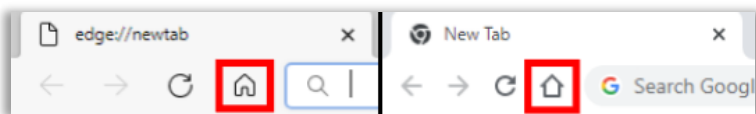
- Address (NOTE: Out of state address could be added as a second address for mailing purpose)
- Phone Number
- Additional Email
- Update licensures/certifications
- Update personal information

Contacts

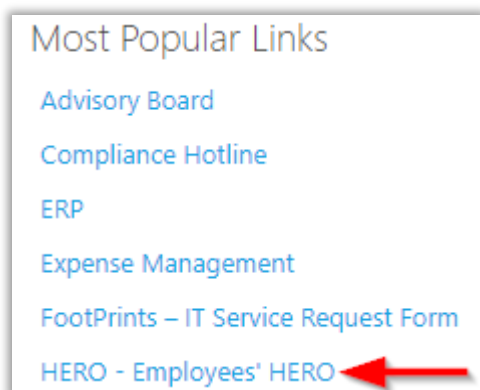
- For question about logging in, password, or network problems, please call the IT Service Desk at 535-7010 on O'ahu or 245-1212 on Kaua'i.
- For questions about your pay, ask your manager first, and then if needed, call Payroll at 535-7560 or 535-7561 on O'ahu or 245-1110 on Kaua'i.
- For general questions about Employee's HERO, please call Human Resources at 535-7571.

Accessing HERO Onsite

1. Sign into an HPH workstation with your network ID and password
2. Open a web browser (e.g., Chrome, Edge) and access the HPH Intranet using the home button, located in the top-left corner of the browser



3. Find *HERO - Employees' HERO* on the right-side of the website, under "Most Popular Links", and click the link



4. Enter your network ID and password and select Log On

A screenshot of the 'Employee Portal' login form. It has a title 'Employee Portal' and two input fields: 'User name:' with the value 'jd987' and 'Password:' with masked characters. Below the fields is a green 'Log On' button, which is highlighted with a red border.

5. Select Employees HERO v10 and wait for the application to load

